January 11, 2024



To:Association Member/OwnerFrom:Castle Valley Ranch Townhomes Association

Dear Owner,

As a valued member of Castle Valley Ranch Townhomes Association, we encourage all owners to become familiar with their rights, responsibilities, and role within their community. The following policies are required by the State of Colorado and are intended to result in better governance of your Association, with transparency to the members and the protection of owner personal identifying information.

To meet the requirements governing all Community Associations in Colorado, your Board of Directors has recently approved the following policies that are now available for your review.

- 1. Adoptions Policy
- 2. Alternative Dispute Resolution
- 3. Conflicts of Interest Policy
- 4. Covenant and Rule Enforcement Policy
- 5. Inspection of Records Policy
- 6. Investment of Reserves Policy
- 7. Protection of Personal Identifying Information Policy
- 8. Conduct of Meeting Policy
- 9. Reserve Study Policy
- 10. Collection of Unpaid Assessments Policy



These new policies can be found on your online owner portal or can be downloaded directly from our website at: <u>https://www.propertyprosteam.com/castle-valley-ranch-townhomes-association</u>

We appreciate your time and dedication as members of Castle Valley Ranch Townhomes Association, and I look forward to working with you to make your community a wonderful place to live!

Laura Brown Association Manager Castle Valley Ranch Townhomes Association

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